

AGENDA

Meeting: Environment Select Committee
Place: Kennet Committee Room
Date: Wednesday 22 February 2017
Time: 10.30 am

Please direct any enquiries on this Agenda to Edmund Blick, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718059 or email Edmund.blick@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

| | |
|---------------------------------|-----------------------|
| Cllr Bridget Wayman (Chairman) | Cllr Mike Hewitt |
| Cllr Peter Edge (Vice Chairman) | Cllr Jacqui Lay |
| Cllr Rosemary Brown | Cllr Magnus Macdonald |
| Cllr Brian Dalton | Cllr Ian McLennan |
| Cllr Dennis Drewett | Cllr James Sheppard |
| Cllr Peter Evans | Cllr Tony Trotman |
| Cllr Jose Green | |

Substitutes:

| | |
|--------------------|----------------------|
| Cllr Tony Deane | Cllr Bob Jones MBE |
| Cllr Nick Fogg MBE | Cllr Philip Whalley |
| Cllr Ian Tomes | Cllr Trevor Carbin |
| Cllr Terry Chivers | Cllr Ricky Rogers |
| Cllr George Jeans | Cllr Howard Marshall |
| Cllr Ian West | Cllr Linda Packard |

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 7 - 12*)

To approve and sign the minutes of the Environment Select Committee meeting held on Tuesday 13th December 2016 as a true and accurate record.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Wednesday 15 February 2017** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Friday 19 February 2017**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Annual Housing Board Report** (*Pages 13 - 40*)

Members are asked to consider and comment on the draft version of the Annual Housing Board Report to update Cabinet on 14th March regarding the activities of Wiltshire Council's Housing Board between December 2015 and November 2016 and comply with its Terms of Reference.

7 **Housing Repairs Contract Procurement** (*Pages 41 - 74*)

Wiltshire Council owns some 5,786 properties, mostly in the old Salisbury District Council area, along with garages, unadopted roads, land and communal spaces and the majority of the contracts for the upkeep of these come to an end or up for potential extension in March 2018.

There are 4 major contracts which come up either for an extension or to an end in March 2018 so a project has been started to review the services that are required and come up with proposals on how best to procure, monitor and deliver these services.

Members are asked to consider and comment on the draft report to Cabinet on 14th March which relates to the procurement and selection of suitable contractors for the continuation of services and delivery of quality services to residents.

8 **Update report from Leisure Services** (*Pages 75 - 84*)

An update presentation will be provided on Leisure Services regarding the implementation of their vision: "Helping people in Wiltshire to live longer, healthier lives, while addressing health inequalities". This will include statistics and information on the number of individuals participating in leisure activities within Wiltshire.

9 **Calne Library Model**

The Committee will receive an update on the success and progress of the new Calne Library model. This will include a breakdown of usage for each library in Wiltshire and an update on the review of the Library Service to be provided.

The report will be published as a supplement to this agenda.

10 **Gypsy and Traveller Plan (G&T Plan)** (*Pages 85 - 90*)

Following its last update on 7th June 2016 the Committee will be provided with a

further on the preparation of the Gypsy and Traveller Development Plan Document (DPD).

This report provided is relevant to a number of outcomes and actions identified in the Business Plan 2013-2017. Outcome 3 (Everyone in Wiltshire lives in a high quality environment) specifically mentions that everyone should be able to live in a decent, safe home.

Members are asked to consider the information and next steps provided in the report.

11 Housing Service Support Contracts Rapid Scrutiny Final Report

The Housing Service is currently reviewing all housing related support contracts with a view to re-commissioning Housing Service Support contracts (current value £1.9m per year) early in 2017 to ensure new arrangements are in place by April 2018.

At the 13th December 2016 Environment Select Committee meeting it was resolved to investigate the establishment of a Re-Commissioning of Housing Service Support Contracts rapid scrutiny exercise to look at the approach to procuring these new services.

The report will be published as a supplement to this agenda.

12 Review of the Work of the Environment Select Committee (Pages 91 - 98)

To highlight key aspects of the work undertaken by the Select Committee during the 2013-17 Council and to recommend topics as legacy items to the Management Committee for possible inclusion in a new overview and scrutiny work programme after the elections.

13 Forward Work Programme (Pages 99 - 102)

To note and receive updates on the progress of items on the forward work programme.

Under the revised Overview and Scrutiny (OS) arrangements there is now a single OS work programme controlled by the OS Management Committee, linked to priorities in the Business Plan.

Therefore it should be noted that, whilst any matters added by Members are welcome, they will be referred to the OS Management Committee for approval before formal inclusion in the work programme for the Environment Select Committee.

A copy of the Overview and Scrutiny Forward Work Programme for the Environment Select Committee is attached for reference.

14 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

15 **Date of Next Meeting**

To confirm the date of the next scheduled meeting as Tuesday 20th June 2017.